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HARYANA GOVERNMENT

MEDICAL EDUCATION AND RESEARCH DEPARTMENT

Notification

The 21st June, 2019

No. 16/17/2019-6HB-IV.—

Subject:- Procedure for admission to MBBS/BDS courses in Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities-SGT University, Budhera, Gurugram, Al-Falah University (Minority Private University) and PDM University, Bahadurgarh, Jhajjar for Academic Session 2019-20.

1.	The Government of Haryana is pleased to notify the admission procedure in supersession of all the earlier notifications issued in this regard, to be adopted for admission to Under Graduate Courses i.e. MBBS/BDS for the Academic Session 2019-20 in the Government/Government Aided/Private Medical and Dental Educational Institutions in the State of Haryana including those under Private Universities (SGT University, Budhera, Gurugram, Al-falah University and PDM University, Bahadurgarh, Jhajjar).
2.	<p>It is notified that in Government Institutions covered under this Notification, 15% of the seats are under All India Merit Category of NEET UG-2019 and the remaining 85% of the seats are under the Haryana State Merit Category of NEET UG-2019.</p> <p>It is further notified that in Private Medical/Dental Institutions affiliated to Pt. B. D. Sharma University of Health Sciences, Rohtak covered under this Notification, 50% of the seats will be filled under State Quota seats and remaining 50% of seats will be filled under the Management category. Out of 50% of Management category seats, 15% seats will be in the Non-Resident Indian (NRI) Category. The seat distribution in Medical/Dental Colleges under SGT University, Budhera Gurugram and PDM University, Bahadurgarh, Jhajjar would be as per Section-35 of the Haryana Private Universities Act, 2006. The Seat distribution in Al-Falah Institute of Medical Sciences, Faridabad (A Minority Private University established under Haryana Private Universities Act, 2006) is attached with this notification.</p> <p>The State Reservation Policy shall be applicable for admission to all State Quota seats in Government/Government Aided Medical/Dental Colleges and for 50% State Quota seats in Private Medical/Dental Colleges affiliated to Pt. B.D.Sharma University of Health Sciences, Rohtak.</p>

	5% seats of the State Quota seats shall be filled up by candidates with benchmark disabilities in accordance with the provisions of the Rights of Persons with Disabilities Act, 2016, based on the merit list of 'National Eligibility-Cum-Entrance Test'. For this purpose the Specified Disability contained in the Schedule to the Rights of Persons with Disabilities Act, 2016 annexed as Appendix 'H' in the Gazette Notification of Medical Council of India dated 13.05.2019 shall be considered. The disability certificate issued by the designated Disability Centres notified by National Testing Agency, Ministry of Human Resources and Development, Government of India in the Prospectus issued for NEET 2019 and the Medical board constituted by PGIMS Rohtak will only be considered valid for admission purposes for the academic Session 2019-20.
3.	Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak is authorized to conduct online Combined Centralized Counselling as per Merit of NEET UG-2019 for admission to all the Government/Government Aided/Private Medical and Dental Educational Institutes including those under SGT University, Budhera, Gurugram (Private University) and Al-Falah University, Faridabad (Minority Private University) and PDM University, Bahadurgarh, Jhajjar (Private University) located in the State of Haryana.
4.	<p>The MBBS/BDS Courses are available in the following Government/Government Aided/Private Medical/Dental Colleges located in the State of Haryana subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/State Government/Affiliating University:-</p> <p>Government Medical Colleges:</p> <ul style="list-style-type: none"> (i) Post Graduate of Institute of Medical Sciences (PGIMS), Rohtak. (ii) Bhagat Phool Singh GMC (W), Khanpur Kalan, Sonapat. (iii) Shaheed Hassan Khan Mewati GMC, Nalhar, Nuh. (iv) Kalpana Chawala Government Medical College, Karnal. (v) ESIC, Faridabad. <p>Government Aided Medical College:</p> <ul style="list-style-type: none"> (i) Maharaja Agrasen Medical College, Agroha, Hisar. <p>Private Medical Colleges Affiliated to Pt. B. D. Sharma University of Health Sciences, Rohtak:-</p> <ul style="list-style-type: none"> (i) NC Medical College & Hospital, Israna, Panipat (ii) Adesh Medical College & Hospital, Shahabad, Kurukshetra. <p>Private Medical Colleges established under Haryana Private Universities Act, 2006</p> <ul style="list-style-type: none"> (i) SGT Medical College, Hospital & Research Institute, Budhera, Gurugram (under Private University namely SGT University, Budhera, Gurugram). (ii) Al-Falah School of Medical Science & Research Centre, Village Dhoj Tikri Khera, Faridabad under Private University namely Al-Falah University, Faridabad. <p>Government Dental College:</p> <ul style="list-style-type: none"> (i) Post graduate Institute of Dental Sciences (PGIDS) Rohtak. <p>Private Dental Colleges:</p> <ul style="list-style-type: none"> (i) Swami Devi Dayal Hospital and Dental College, Golpura, Barwala. (ii) J.N. Kapoor DAV Centenary Dental College, Yamuna Nagar. (iii) Sudha Rustagi Dental College and Hospital, Faridabad. (iv) Jan Nayak Ch. Devi Lal Dental College, Sirsa. (v) Yamuna Institute of Dental Sciences, Village, Gadholi, Yamunanagar. <p>Private Dental College established under Haryana Private Universities Act, 2006</p> <ul style="list-style-type: none"> (i) Faculty of Dental Sciences, under PDM University, Bahadurgarh Jhajjar (a Private University). (ii) SGT Dental College, Hospital and Research Institute, Budhera, Gurugram under SGT University, Budhera, Gurugram.
5.	(a) The tentative seat distribution of MBBS/BDS Course in various Private Medical/ Dental Education Institutions including those under Private Universities is annexed at Annexure-I . The seats in each institute are subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/State Government/Affiliating University. Accordingly, the final distribution of seats may vary depending upon the sanction/decision of the Govt. of India/MCI/DCI/State Government/Affiliating University.

	<p>(b) The seat distribution in Government/Government aided institutions will be notified later.</p> <p>(c) Roster for all category of seats including PWD, EWS shall be verified by Pt. B.D.Sharma University of Health Sciences, Rohtak for allotment of seats under reserved categories.</p>
6.	Reservation for EWS Category shall be provided as per Haryana Government Notification dated 25.2.2019 (Annexure-II). The candidates will be required to submit Income And Asset Certificate issued from Competent Authority as per Annexure-I of the said Notification dated 25.02.2019.
7.	<p>It is further notified that all the students desirous of seeking admission to MBBS/BDS courses will have to get registered online through web portal of Haryana Knowledge Corporation Limited (HKCL). The details of web portal including dates for inviting online applications and counselling schedule shall be duly publicized as well as uploaded on the website of Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak i.e. www.uhsr.ac.in and on the website of Directorate of Medical Education and Research i.e. www.dmerharyana.org.</p> <p>Detailed schedule will be announced later on and the candidates are required to regularly visit the websites as stated above.</p> <p>The candidates will have to appear in person before the Admission Committee at Pt. B.D.Sharma University of Health Sciences, Rohtak for document verification. The detailed schedule will be announced later on and the candidates are required to regularly visit the websites as stated above for updates.</p>
8.	<p>Eligibility Criteria:</p> <p>A candidate for admission to MBBS/BDS Courses in Govt./Govt. Aided Medical & Dental Institutions and Open Merit Category (State quota) Seats in Private Medical/Dental Institutions will be eligible if he/she:</p> <ol style="list-style-type: none"> is a citizen of India. The candidates, who are bona fide residents of Haryana as per instructions issued by the Chief Secretary to Govt. Haryana and who/whose parents produce(s) Haryana Residence Certificate as per Government instructions given in Annexure III, IV & V or any modification issued by competent authority from time to time. For Management category, candidates from All Over India shall be eligible, irrespective of their State of domicile and place of study. All candidates (General/SC/BC-A/BC-B/Benchmark disabilities/EWS/ESM/FF) desirous of seeking admissions in any category of seats should fulfill the minimum eligibility criteria/qualifications/qualifying criteria as prescribed in the information bulletin for National Eligibility-cum-Entrance Test (NEET) issued by NTA for the Academic year 2019-20 and as per regulations of Medical Council of India/Dental Council of India issued from time to time. <p>No candidate who has failed to obtain the minimum eligibility marks (as specified in NEET UG-2019) shall be eligible for admission to MBBS/BDS courses.</p> <ol style="list-style-type: none"> All Candidates will have to produce certificates issued by Competent Authority at the time of Document verification. <p>Note:- The candidates shall have to bring in original all the relevant certificates/documents at the time of document verification without which their candidature will not be considered for admission to MBBS/BDS Courses.</p> <p>Attested photocopies of certificates/documents will not be considered valid for the purpose of admission.</p>
9.	<p>After commencement of UG Courses if a candidate having joined the course leaves the course after three days prior to the last date of admission as prescribed by MCI/DCI, then:--</p> <ol style="list-style-type: none"> He/She will have to pay the Bond Money Rs. 5,00,000/- (Rs. Five Lakhs only) for UG Course for which Bond shall be executed at the time of admission. <p>The same shall also be applicable for the candidates taking admission under Management Category.</p> <ol style="list-style-type: none"> For candidates seeking admission in ESIC Faridabad will have to submit a bond as a Pre condition. The details of the bond are available on the website- www.esic.nic.in and also on the admission web portal.

10.	Procedure for Admission to State Quota seats in Govt./Govt. Aided and Open Merit category seats (State quota seats) in Private Medical/Dental Colleges including those under Private Universities located in the State of Haryana:-		
(i)	The admissions under above stated categories will be made on the basis of Haryana State Merit list prepared as per NEET UG 2019 from the list of registered candidates on the webportal of HKCL.		
(ii)	The schedule of counselling, admissions and start of classes shall be in conformity with the schedule laid down by Medical Council of India/ Dental Council of India/Ministry of Health and Family Welfare, Government of India and State Government.		
(iii)	Candidates applying on the basis of NEET UG 2019 should fulfill the eligibility criteria for being granted admissions as fixed under NEET UG 2019.		
(iv)	The merit will be based on NEET Rank. For admissions under ESM category, preference will be given as per State Government Notification No. 22/10/2013-2013-1GSIII dated 10/08/2017.		
(v)	The choice of the course/institution exercised by the candidate at the time of online counselling will be considered final.		
(vi)	The allotment of the institution/college shall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2019 of the candidate in the State List/All India List as the case may be and the choice/preference of the course/institutes filled up by the candidate on the online portal shall be taken as final.		
(vii)	The candidates will have to appear in person for document verification (with all original documents) in front of Admission Committee at Pt. B.D. Sharma University of Health Sciences, Rohtak. The candidates will be informed about their eligibility/ineligibility at the time of document verification. The list of eligible candidate as per merit list will be uploaded on the admission webportal i.e. uhsugadmissions.in .		
(viii)	Following will be the constitution of the Admission Committee:		
	1.	Dean Academic Affairs, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak	Chairperson
	2.	Registrar, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.	Co-Chairperson
	3.	Director, PGIMS, Rohtak	Vice Chairperson
	4.	Director/Principal of all Government/Government Aided/Private Medical/Dental Institutions (including those under SGT University, Budhera, Gurugram (Private University), Al-Falah University (Minority Private University) and PDM University, Bahadurgarh, Jhajjar) as the case may be.	Member
	5.	Representative of Director Medical Education & Research, Haryana.	Member
	6.	Dr. Sanjay Kumar, Professor of Pathology, PGIMS, Rohtak	Member Secretary
	7.	Representative of Director, Welfare of Scheduled Castes and Backward Classes Department, Haryana	Member
	8.	Law Officer, Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak.	Member
	Note: The Administrative office of Dean Academic Affairs, Pt. BD. Sharma University of Health Sciences Rohtak and Director PGIMS Rohtak will provide all the secretarial support to the Member Secretary for smooth conduct of the admission Process.		
(ix)	The Admission Committee will be responsible for taking decisions for admission related matters like– supervision of admission web-portal, conduct of counselling, document verification, allocation of seats etc in accordance with the Government Policies and existing rules and regulations. Further, the admission Committee is empowered to take decisions in all admission related disputes.		
(x)	The Director Medical Education and Research, Chandigarh will be the Appellate Authority for the decisions taken by the Admission Committee.		

(xi)	Final number of seats in each course /institute under each category will be available on the website of Pandit Bhagwat Dayal Sharma University of Health Sciences, Rohtak and also on the admission webportal.
(xii)	<p>In case there is a vacancy after the first round of counseling due to any reason, such seats will be filled up during the second round of counselling</p> <p>(a) Fresh registration shall be allowed for participating in the second round. Fresh candidates will have to register themselves on the admission web-portal uhsugadmissions.in. The fresh candidates will also have to get their documents verified by the Admission Committee at Pt. B. D. Sharma University of Health Sciences, Rohtak on the designated dates (the detailed Schedule will be notified later). The candidates are advised to regularly visit the website of Pt.B.D.Sharma University of Health Sciences, Rohtak- www.uhsr.ac.in and the admission webportal i.e. uhsugadmissions.in for updates.</p> <p>(b) The candidates, who have already registered themselves for first round and wish to participate in the second round, shall not be required to register again. He/she shall not require document verification again. However, they shall have to give their willingness/option to participate in the second round of counseling online.</p> <p>(c) As per the MCI Notification dated 18.5.2018, the candidates who wish to participate in the second round of counseling and want to opt for State Quota Seats in Government/Government aided Medical/Dental Institutes only shall be required to submit a Demand Draft of Rs. 10,000/- (Rs. 5000/- for SC/ST/OBC) in favour of Controller of Finance, Pt. B. D. Sharma University of Health Sciences, Rohtak to the Admission Committee.</p> <p>If the candidate wishes to opt for State Quota Seats in Government as well as State Quota Seats/Management Quota seats in Private Medical/Dental Institutes then he/she will have to deposit Rs. 1.00 Lakh in favour of Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak to the Admission Committee. If a candidate does not deposit the requisite amount then he/she shall not be eligible to participate in the second round of counseling. This amount shall be later adjusted in the fee of the first year of UG Course and refunded in case no seat is allotted.</p> <p>(d) The Candidates who have been allotted seat in the first round shall have a right to retain already allotted seat and this shall be changed only if he/she gets an updated and opted seat during second round. However, the candidates who wish to participate in the 2nd round of online counseling will have to submit their preferences afresh again. Candidates, who have been allotted, seat in first round should give the fresh choices in order of preferences for the Course/Institute in which they wish to upgrade themselves.</p> <p>(e) The allotment of the course/institution shall be made strictly as per merit prepared/drawn on the basis of merit of NEET-UG-2019, and the choice/preference of the course/institute filled up by the candidate on the online portal shall be taken as final.</p> <p>(f) As per MCI Notification dated 18.5.2018 the candidates who are allotted seats in the 2nd round of counseling but do not join, their Demand Drafts submitted to the Admission Committee shall stand forfeited, however they will be eligible to participate in the mop-up round.</p> <p>(g) The candidate who join the seat allotted to them during the second round of All India Counseling/State Counseling shall not be eligible to participate in the Mop Up Round.</p> <p>If the seats stillremain vacant even after the two rounds of counselling then left over seatswill be filled up via Mop-UP Round as per directions of Ministry of Health and Family Welfare, Government of India/Medical Council of India/Dental Council of India/State Government and as per the schedule notified by the State Government.</p>

(xiii)	The Registration cum Counselling fee shall be as under :- Rs. 4000/- for Unreserved Category. Rs. 1000/- for SC/BC/EWS Category of Haryana. Rs. 10,000/- for NRI Category.
(xiv)	All private Medical/Dental Institutes including those under Private Universities will deposit a processing fee for counselling @ Rs. 2000/- per sanctioned intake of seats through a Demand Draft in favour of The Member Secretary, Haryana State Medical Education Society, Panchkula payable at Panchkula in the O/o Director, Medical Education and Research, Haryana, one week before the start of the counselling.
11.	Process for Admission to Management Category seats in Private Medical/Dental Colleges of Haryana:-
	Similar procedure as followed for counselling of MBBS/BDS courses for filling up State Quota seats in Government/Government Aided, Medical/Dental Colleges and Open Merit Category seats in Private Medical/Dental Colleges as described under Section-10 above will be followed for admissions to Management Category seats also. However, the merit shall be drawn on the basis of All India Merit of NEET UG- 2019.
12.	Admission to NRI Category (NRIs/PIOs/OCIs/Foreign Nationals)
	<p>All admissions under NRI category seats shall be as per merit of NEET-2019. Only NEET qualified candidates shall be eligible under NRI category. PIOs, OCIs and Foreign Nationals who are NEET qualified can also apply under the NRI category, however for admission under NRI quota Foreign Nationals shall be considered only for any vacant seat left after exhausting the list of NRIs/PIOs/OCIs.</p> <p>Preference of admission shall be as given below:-</p> <ol style="list-style-type: none"> Actual NRIs/OCIs/PIOs Candidates who originally belonged to the State of Haryana. Children of NRIs/OCIs/PIOs who originally belonged to Haryana State. Actual NRIs/OCIs/PIOs Candidates who originally belonged to an Indian State or Union Territories other than Haryana. Children of NRIs/OCIs/PIOs who originally belonged to an India State and Union Territories other than Haryana. <p>Preference for admissions in Al-Falah School of Medical Education shall be as given below:-</p> <ol style="list-style-type: none"> Actual NRIs/OCIs/PIOs belonging to Indian State & Union Territories Children of NRIs/OCIs/PIOs belonging to Indian State & Union Territories. <p>NOTE –</p> <ul style="list-style-type: none"> If sufficient number of eligible candidates under first category are available then they will be admitted first even if students under subsequent category are higher in merit. The NRI students will have to give a Bank Guarantee/Surety Bond for the balance of fee, if they opt to pay the fee in installment as provided. Any seats remaining vacant under NRI category after the second round of counseling shall go to the NEET qualified eligible foreign nationals. However, if the seats still remain vacant these shall be converted to General Category seats in Government/Government Aided Medical Colleges and Management Category seats in Private Colleges.
13.	Fee Structure
a.	<p>The fee structure for MBBS and BDS courses in Government/Govt. Aided Medical/Dental Colleges is as under :-</p> <ol style="list-style-type: none"> Pt. B.D. Sharma Post-Graduate Institute of Medical Sciences, Rohtak – MBBS Rs. 52070 /- P.A. BPS Government Medical College for Women, Khanpur Kalan (Sonapat)-MBBS Rs. 52070/- P.A. Shaheed Hasan Khan Mewati Govt. Medical College, Nalhar (Mewat)-MBBS Rs. 52070/- P.A. Kalpana Chawla Govt. Medical College, Karnal-MBBS Rs. 52070/- P. Maharaja Agrasen Medical College, Agroha, Hisar (MBBS) Rs. 1,80,000/- P.A. Post Graduate Institute of Dental Sciences, Rohtak (BDS) Rs. 52070/- P.A.

	<p><u>Fee of NRI Candidates</u></p> <p>For MBBS 25000 US\$ at the time of admission. 12500 US\$ per year for 4 years</p> <p>For BDS 10000 US Dollar at the time of admission. 5000 US Dollar per year for four years.</p> <ul style="list-style-type: none"> In addition to above other fees including tuition fees and other funds will be paid by the candidates as prescribed by the University/College concerned. For NRI candidates the fee will be paid by the candidates in U.S. Dollar or Indian rupees equivalent to the required fee in U.S. Dollar with the statement from the Bank that the amount has been withdrawn from the NRE/NRI account of the parents/candidates. The NRI students will have to give a bank guarantee/surety bond for the balance of fee, if they opt to pay the fee in instalment as provided. <p><u>Fee of ESIC, Faridabad</u></p> <p>Rs. 1,00,000/- Annual Tuition Fee</p> <p>The other conditions pertaining to surrender of seats/bond money for candidates seeking admission in ESIC Faridabad will be available on the website www.esic.nic.in.</p>																																										
b.	<p>The fee structure for MBBS and BDS courses in Private Medical/Dental Colleges affiliated to Pt. B.D. Sharma University of Health Science, Rohtak is as under:-</p> <p><u>For MBBS Course</u></p> <table> <tr> <th>Fee Head</th><th>Annual Fee</th></tr> <tr> <td>Tuition Fee including Development Charges</td><td>Rs. 10.00 Lakh with annual increase of 5%</td></tr> <tr> <td>Tuition fee of NRI students</td><td>\$ 1,10,000/-(for the entire course)</td></tr> <tr> <td>College Security Refundable</td><td>Rs. 2.00 lakh-adjustable with the last fee</td></tr> <tr> <td>University Charges</td><td>Actual</td></tr> <tr> <td>Examination Charges</td><td>Actual</td></tr> <tr> <td>Library Fee</td><td>Rs. 3000/-</td></tr> <tr> <td>Sports and Medical Charges</td><td>Rs. 2000/-</td></tr> <tr> <td>Internet Charges(if provided)</td><td>Rs. 1000/-</td></tr> <tr> <td>Hostel Fee</td><td>Not more than Rs. 75,000/- or actual (whichever is less) + Mess Charges on actual basis. No charges for fan and lighting in the hostel.</td></tr> <tr> <td>Transport Fee (if availed by the student)</td><td>Actual</td></tr> </table> <p><u>For BDS Course</u></p> <table> <tr> <th>Fee Head</th><th>Annual Fee</th></tr> <tr> <td>Tuition Fee including Development Charges</td><td>Rs. 2.80 Lakh with annual increase of 5%</td></tr> <tr> <td>Tuition fee of NRI students</td><td>\$ 44,000/-(for the entire course)</td></tr> <tr> <td>College Security Refundable</td><td>Rs. 1.00 lakh-adjustable with the last fee</td></tr> <tr> <td>University Charges</td><td>Actual</td></tr> <tr> <td>Examination Charges</td><td>Actual</td></tr> <tr> <td>Library Fee</td><td>Rs. 3000/-</td></tr> <tr> <td>Equipment and Maintenance charges</td><td>Rs. 2500/-</td></tr> <tr> <td>Sports and Medical Charges</td><td>Rs. 2000/-</td></tr> <tr> <td>Internet Charges(if provided)</td><td>Rs. 1000/-</td></tr> </table>	Fee Head	Annual Fee	Tuition Fee including Development Charges	Rs. 10.00 Lakh with annual increase of 5%	Tuition fee of NRI students	\$ 1,10,000/-(for the entire course)	College Security Refundable	Rs. 2.00 lakh-adjustable with the last fee	University Charges	Actual	Examination Charges	Actual	Library Fee	Rs. 3000/-	Sports and Medical Charges	Rs. 2000/-	Internet Charges(if provided)	Rs. 1000/-	Hostel Fee	Not more than Rs. 75,000/- or actual (whichever is less) + Mess Charges on actual basis. No charges for fan and lighting in the hostel.	Transport Fee (if availed by the student)	Actual	Fee Head	Annual Fee	Tuition Fee including Development Charges	Rs. 2.80 Lakh with annual increase of 5%	Tuition fee of NRI students	\$ 44,000/-(for the entire course)	College Security Refundable	Rs. 1.00 lakh-adjustable with the last fee	University Charges	Actual	Examination Charges	Actual	Library Fee	Rs. 3000/-	Equipment and Maintenance charges	Rs. 2500/-	Sports and Medical Charges	Rs. 2000/-	Internet Charges(if provided)	Rs. 1000/-
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c.	Fee of MBBS/BDS courses running under Private Universities established under Haryana Private Universities Act 2006(SGT University, Budhera, Gurugram, PDM University, Bahadurgarh, Jhajjar and Al-Falah University Faridabad) is annexed at Annexure-VI .				
d.	<p>The Fee will be payable on annual basis and the institutes shall not insist upon the candidates to deposit fee for the entire course in advance.</p> <p>The fee for the first year course shall be deposited by the successful candidates in the shape of demand draft payable to Controller of Finance, Pt. B.D. Sharma University of Health Sciences, Rohtak. The fee shall be transferred to the respective institutions by the Chairman, Admission Committee after completion of the admission process.</p> <p>The fee shall be refunded/adjusted if the candidate is shifted from one institute to another be it Private to Government or Private to Private Institute in the subsequent counselling. In case of request for withdrawal of admission by a candidate after the last date of admission, the fee shall not be refundable to the candidate except on account of death or serious mental illness/serious grievous physical injury.</p> <p>The candidate seeking admission in private colleges only can be allowed to deposit part fee (50%) at the time of counselling. However, the remaining fee will have to be deposited by the candidates to the institution before the last date of admission.</p>				
14.	<p><u>General Instructions:-</u></p> <p>a. List of documents to be brought at the time of counselling is at Annexure-VII.</p> <p>b. Admitted students shall pay the fees and other charges for all types of seats as per the fixed Fee and other charges fixed by the Government of Haryana from time to time for Private Unaided Medical and Dental Institutions affiliated to Pt. B.D Sharma University of Health Sciences, Rohtak and the fee as fixed by Private Universities for the institutes falling under their purview.</p> <p>c. All candidates belonging to the Scheduled Castes/Backward Classes/EWS/PWD/ESM/FF etc. must submit a certificate in the prescribed format issued from the competent authority of the State Government.</p> <p>d. The admission to Backward Classes will be as per instructions laid in Notification dated 28.08.2018 issued by Welfare of Schedule Caste and Backward Classes Department (Annexure VIII). The certificates must be issued by the competent authority of the State Government as defined in the Notification dated 18/11/2016 (Annexure IX) issued by Welfare of Schedule Caste and Backward Classes Department.</p> <p>In addition to the above certificates, the candidates will be required to submit a Income Certificate (Proforma is annexed at Annexure X) issued by the Competent Authority of the Revenue Department like Tehsildar of the State Government.</p> <p>e. Only Dependents of Freedom Fighters (FF) who wish to be considered for reservation as such must submit a certificate from the Competent Authority along with undertaking (Annexure-XI).</p> <p>f. The reservation to Ex-servicemen and their wards will be considered as per notification of Haryana Government, General Services III branch No. 22/10/2013- 1 GSIII (Annexure XII).</p> <p>g. A candidate from reserved category shall have the right to compete for admission in General/Unreserved category seats as per his/her merit. In case a candidate does not fill up his reserve category in his application form, he/she will not be subsequently considered for</p>				

	<p>admission against that category. However, if a reserved category candidate has availed of any concession, such as relaxation in upper age limit, qualification or permitted number of chances in written examination etc., then he/she cannot be considered against General/un-reserved seats.</p> <p>h. The admission shall be made to only those Institutes which are recognized/approved for admission from MCI/DCI and who have obtained consent of affiliation from the concerned University in accordance with the last date as prescribed by Government of India/Medical Council of India/Dental Council of India/State Government. The institutes that are unable to get affiliation and such approval from MCI/DCI/State Government/University shall not be considered for counselling.</p>
	<p>Note: This notification supersedes all earlier notifications issued by Government/procedure for admission adopted by Private Un-Aided Medical and Dental Educational Institutions and Medical/Dental Institutions under Private Universities for MBBS and BDS courses.</p>

Chandigarh:
The 20th June, 2019.

AMIT JHA,
Additional Chief Secretary to Government Haryana,
Medical Education & Research Department, Chandigarh.

Annexure-I

Tentative category wise distribution of 50% State Quota Open Merit Seats for admission to MBBS/BDS Course (as per State Reservation Policy) and 50% Management Quota Seats for Academic Session 2017-18 in Private Medical/Dental Colleges affiliated to Pt. B.D. Sharma UHS, Rohtak.

M.B.B.S.

Sr. No.	Name of Institution	*Total	State Quota Seats					Management Category seats	
			Open Cat. G.C.	SC	BC-A	BC-B	PH	NRI Cat.	Gen. Cat.
1.	N.C. Medical College, Israna, Panipat	150	36	15	12	08	04	11	64
2.	Adesh Medical College and Hospital, Shahbad, Kurukshetra	150	36	15	12	08	04	11	64
Total		300	72	30	24	16	08	22	128

B.D.S.

Sr. No.	Name of Institution	State Quota Seats						Management Cat. seats	
		*Total	Open Cat. G.C.	SC	BC-A	BC-B	PWD	NRI Cat.	Gen. Cat.
1.	JCD Dental College, Sirsa	100	23	10	08	06	03	08	42
2.	JN Kapoor DAV Dental College, Yamunanagar	50	12	05	04	03	01	04	21
3.	Sudha Rustagi College of Dental Sciences & Research, Faridabad	100	23	10	08	06	03	08	42
4.	Swami Devi Dyal Hospital & Dental College, Golpura, Panchkula	100	23	10	08	06	03	08	42
5.	Yamuna Institute of Dental Sciences & Research, Gadholi, Yamunanagar	100	23	10	08	06	03	08	42
Total		450	104	45	36	27	13	36	189

*** Subject to the final approval from Govt. of India, Ministry of Health & Family Welfare, New Delhi/State Government/MCI/DCI/Affiliating University.**

Note:-

1. The distribution of seats may vary depending upon the sanction/decision of the Govt. of India/MCI/DCI/State Government/Affiliating University.
2. Roster shall be maintained for allotment of seats under Reservation.
3. Final number and distribution of seats under each category in each Institute shall be available on the authorized web portal for admission and the website of Pt. B.D. Sharma University of Health Sciences, Rohtak and will be displayed before the commencement of counselling.

SEAT DISTRIBUTION FOR MEDICAL/DENTAL COLLEGES RUNNING UNDER PRIVATE UNIVERSITIES ESTABLISHED UNDER HARYANA PRIVATE UNIVERSITIES ACT, 2006.**SGT University Budhera Gurugram**

Sr. No.	Course	Total Seats	State Quota seats (25%)			Management Quota Seats (75%)	
			Open Category (GC)	SC (10%)	Benchmark Disabilities (5%)	NRI category (15%)	General Category
1.	MBBS	150	32	04	02	17	95
2.	BDS	100	21	03	01	11	64

Faculty of Dental Sciences, PDM University, Bahadurgarh.

Sr. No.	Course	Total Seats	State Quota seats (25%)			Management Quota Seats (75%)	
			Open Category (GC)	SC (10%)	Benchmark Disabilities (5%)	NRI category (15%)	General Category
1.	BDS	100	21	03	01	11	64

AL Falah School of Medical Sciences & Research Centre, Faridabad.

Sr. No.	Course	Total Seats	15% NRI Quota	42.5% Muslim Minority Quota	42.5% Management Quota
1.	MBBS	150	22	64	64

Note:-

1. The distribution of seats may vary depending upon the sanction/decision of the Govt. of India/MCI/DCI/State Government/Affiliating University.
2. Roster shall be maintained for allotment of seats under Reservation.
3. Final number and distribution of seats under each category in each Institute shall be available on the authorized web portal for admission and the website of Pt. B.D. Sharma University of Health Sciences, Rohtak and will be displayed before the commencement of counselling.

Annexure II

No. 22/12/2019-1GS-III
Government of Haryana
General Administration Department
(General Services III Branch)

Dated Chandigarh, the 25th February, 2019

To

1. All the Administrative Secretaries to Government, Haryana.
2. All Heads of Department in the State of Haryana.
3. All the Managing Directors/Chief Administrators of Boards /Corporations /Public Sector Undertakings in Haryana.
4. The Registrar General of Punjab & Haryana High Court, Chandigarh.
5. All the Divisional Commissioners in the State of Haryana.
6. All the Deputy Commissioners and Sub Divisional Officers (Civil) in the State of Haryana.
7. The Registrars of all the Universities of the State of Haryana.

Subject:- Reservation for Economically Weaker Sections in Direct recruitment in Civil posts and services as well as in admissions in Government/Government Aided Educational Institutions in the State of Haryana.

I am directed to inform that government of India has notified “THE CONSTITUTION (ONE HUNDRED AND THIRD AMENDMENT) ACT, 2019” On 12th January, 2019 amending Article 15 & 16, which are now read as under:-

Amendment of article 15

In Article 15 of the Constitution, after clause (5), the following clause shall be inserted namely:-

‘(6) Nothing in this article or sub-clauses (g) of clause(1) of article 19 or clause (2) of article 29 shall prevent the State from making,-

- (a) Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); and**
- (b) Any special provision for the advancement of any economically weaker sections of citizens other than the classes mentioned in clauses (4) and (5); in so far as such special provisions relate to their admission to educational institutions including private educational institutions, whether aided or unaided by the State, other than the minority educational institutions referred to in clause(1) of article 30, which in the case of reservation would be in addition to the existing reservations and subject to a maximum of ten per cent of the total seats in each category.**

Explanation- For the purposes of this article and article 16, “economically weaker sections” shall be such as may be notified by the State from time to time on the basis of family income and other indicators of economic disadvantage.’

Amendment of article 16

In Article 16 of the Constitution, after clause (5), the following clause shall be inserted, namely:-

“(6) Nothing in this article shall prevent the State from making any provision for the reservation of appointments or posts in favour of any economically weaker sections of citizens other than the classes mentioned in clause (4), in addition to the existing reservation and subject to a maximum of ten per cent of the posts in each category”.

In the wake of above enabling provisions, State Government has considered the matter and decided to provide benefits of reservation on a preferential basis in Civil Posts in all the Departments/Boards/Corporations/Local Bodies and in Admissions to Government/Government Aided Educational Institutions to those Economically Weaker Sections (EWSs) who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B).

2. QUANTUM OF RESERVATION:

The persons belonging to EWSs who are not covered under the existing scheme of reservation for Scheduled Castes, Backward Classes (Block-A) and Backward Classes (Block-B) shall get 10% reservation in direct recruitment to Group A,B,C and D posts in the Departments/Boards/Corporations/Local Bodies of Government of Haryana and also in admission to Government/Government Aided Educational Institutions in the State of Haryana.

3. EFFECTING RESERVATION-ROSTER POINT:**3.1 Direct recruitment in case of Group-A & B**

Roster point No. 11-20-30-40-51-60-70-80-90 and 99

3.2 Direct recruitment in case of Group-C & D

Roster point No. 4-14-24-34-43-53-66-76-83 and 94

3.3 Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non availability of a suitable candidate belonging to EWS, such vacancies for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

3.4 Persons belonging to EWS selected against the quota for persons with benchmark disabilities/ex-servicemen shall be placed against the roster points earmarked for EWS.

4. CRITERIA OF INCOME & ASSETS

4.1 Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.

4.2 Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- I. 5 acres of agricultural land and above.
- II. Residential flat of 1000 sq. ft. and above.
- III. Residential plot of 100 sq. Yards and above in notified municipalities.
- IV. Residential plot of 200 sq. Yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

4.3 The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.

4.4 The team "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

5. INCOME AND ASSET CERTIFICATE ISSUING AUTHORITY AND VERIFICATION OF CERTIFICATE:

5.1 The benefit of reservation under EWS can be availed upon production of an income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.

5.2 The prescribed format for EWS Income and Asset Certificate shall be as provided at **Annexure-I**.

5.3 The Officer who issues the certificate would do the same after carefully verifying all relevant documents following due process as prescribed by the State.

5.4 The crucial date for submitting Income and Asset Certificate by the candidate may be treated as the closing date for receipt of application for the post, except in cases where crucial date is fixed otherwise.

5.5 The appointing authorities should in the offer of appointment to the candidates claiming to be belonging to EWS, include the following clause:-

"The appointment is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."

The appointing authority should verify the veracity of the Income and asset certificate submitted by the candidate through the certificate issuing authority.

- 5.6 Instructions referred to above should be strictly followed so that it may not be possible for an unscrupulous person to secure employment on the basis of a false claim and if any person gets an appointment on the basis of such false claim, her/his services shall be terminated and penal action shall also be invoked.

6. ADJUSTMENT AGAINST UNRESERVED VACANCIES:

A person belonging to EWS cannot be denied the right to compete for appointment against an unreserved vacancy. Persons belonging to EWS who are selected on the basis of merit and not on account of reservation are not to be counted towards the quota meant for reservation.

7. The above scheme of reservation will be effective in respect of all direct recruitment vacancies to be notified on or after 01.02.2019.

Annexure-II(I)**Government of Haryana****(Name & Address of the Authority issuing the certificate)****(ECONOMICALLY WEAKER SECTIONS)****INCOME DISCLOSURE CERTIFICATE**

Certificate No.....

Date

VALID FOR THE YEAR

This is to certify that Shri/Smt/Kumari son/daughter/wife of is permanent resident of village/street....., Post Office....., District....., Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, Since the gross annual income* of his/her family** is below Rs.6 Lakhs (Rupees Six Lakh only) for the Financial Year

It is further certified that His/her family does not own or possess any of the following assets***:

- I. 5 acres of Agricultural Land and above.
- II. Residential Flat of 1000 Sq. ft. and above.
- III. Residential Plot of 100 Sq. Yards and above in notified Municipalities.
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- V. Total immovable assets owned are valued at Rs. One Crore or more.

2. Shri/Smt/Kumari belongs to the caste which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B)

Recent Passport
Size attested
Photograph of the
applicant

Signature with seal of office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business profession etc.

**Note 2: The term "family" for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years

***Note 3: The Property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.

Annexure III

Copy of letter No. 62/17/95-6 GSI Dated, Chandigarh, the 3rd October, 1996 received from the Chief Secretary to Government Haryana addressed to All Heads of Departments, Commissioners Ambala, Rohtak, Gurgaon and Hisar Divisions, All Deputy Commissioners and all Sub Divisional Officers (Civil) in Haryana, The Registrar, Punjab and Haryana High Court and all District and Session Judges in Haryana.

Subject: “Bonafide residents of Haryana - Guidelines regarding”.

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above *vide* which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon’ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word ‘Domicile’ the word ‘Resident’ be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate: -

- (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
- 2.** All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.

3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. For the purpose of uniformity for issuing certificate of Residence in the case of various categories to be issued by the competent Authorities, proforma have been prescribed which are enclosed herewith.
6. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Annexure IV

U.O. No. 62/27/2003- 6 GSI

Dated, Chandigarh the July 29, 2003

From: The Chief Secretary to Government Haryana
To

1. All the Heads of Departments in Haryana
2. The Commissioners Rohtak, Gurgaon, Hissar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court
4. All the Deputy Commissioners in Haryana
5. The Managing Directors of all Boards and Corporations in Haryana
6. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hissar, Guru Jambheshwar University, Hissar and Ch. Devi Lal University, Sirsa.

Sub : **Bonafide residents of Haryana – Guidelines regarding.**

Sir,

I am directed to invite your attention to Haryana Government circular letter No. 62/17/95-6GSI, dated 3.10.96 and No. 62/32/2000 - GSI, dated 23.5.2003 on the subject noted above *vide* which the instructions were issued regarding simplification of procedure for obtaining the certificate of resident purpose of admission to educational institutions (including technical/ medical institutions)

2. The matter has been reconsidered by the State Government in view of the problems faced by the children and wards of accredited journalists recognized by Government of Haryana and it has been decided that the children and wards of the accredited journalists residing at Chandigarh and recognized by Government of Haryana would also be eligible for the grant of Residence Certificate only for the purpose of admission in the academic institutions of Haryana State.

3. These instructions may kindly be noted carefully for compliance and the receipt of this letter may please be acknowledged.

Yours faithfully,

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

A copy is forwarded to all the Financial Commissioners and Principal Secretaries/ Commissioners and Secretaries to Government of Haryana for information and necessary action.

Sd/-

Under Secretary General Administration
for Chief Secretary to Government Haryana

Annexure V**Copy of letter No. 22/28/2003-3G.S.III Dated, Chandigarh the 30th January, 2004.****From****The Chief Secretary to Government Haryana.****To**

1. All Heads of Departments in Haryana.
2. The Commissioners, Rohtak, Gurgaon, Hisar and Ambala Divisions.
3. The Registrar, Punjab and Haryana High Court, Chandigarh.
4. All the Deputy Commissioners in Haryana.
5. The Registrars, Maharshi Dayanand University, Rohtak, Kurukshetra University, Kurukshetra, Ch. Charan Singh Haryana Agriculture University, Hisar, Guru Jambheshwar University, Hisar and Ch. Devi Lal University, Sirsa (Haryana).

Dated, Chandigarh the 30th January, 2004.

Subject: "Streamlining the procedure in the offices regarding issuing of Resident /Income Certificates and the caste certificate to Scheduled Castes and Backward Classes".**Sir,**

I am directed to invite your attention to Haryana Government letters Nos. 62/17/95-2G.S.III, dated 03.10.96, No. 22/51/93-3G.S.III, dated 12.8.93 and even No. dated 14.10.97 on the subject noted above wherein instructions regarding the caste certificates (SC/BC/OBC), and Resident certificates have been issued.

2. The policy has been reviewed keeping in view the various courts judgements and the hardships caused to the individuals in obtaining above quoted certificates. Government is of the view that the procedure be institutionalized by delegating powers at proper level for ensuring speedy disposal of work without any harassment or exploitation. The present modification of the policy also aims at simplifying the procedure for obtaining certificate by an individual falling under the reserved categories.

The matter has also been reconsidered in depth by the State Government in view of the problems being faced by the Government employees in obtaining these certificates. With a view to improve the existing system in issuing various certificates, it has been decided by the Government that henceforth Circle Revenue Officers (Tehsildar/NaibTehsildar-cum-Executive Magistrate) concerned will be authorized to issue Resident as well as Caste Certificates (SC/BC/OBC) after getting the verification done through the subordinate revenue staff in case of applicants residing in the rural area and through the Executive Officer/Secretary of the concerned Municipal Committee/Municipal Council/Municipal Corporation concerned in case of applicants residing in urban area. It has further been decided that in case of Haryana Government employees serving in the offices located at Chandigarh/Panchkula and residing at Chandigarh/Panchkula, the Resident certificates and caste certificate to SC/BC employees and for their children, may be issued by their respective Heads of Departments also.

3. The validity of Resident Certificate issued by the competent authority shall be as long as the holder of this certificate maintains his residential address in Haryana State.
4. SC certificate once issued shall be valid as long as the caste is not removed from the Schedule of the Constitution and BC certificate shall be valid for life from the date of issue of the certificate or till the applicant does not fall into creamy layer category as defined from time to time. The applicant applying for BC certificate would also submit a self declaration on simple paper that he does not fall under creamy layer category. The format for this declaration is given at Annexure 'A' However, if the certificate has been obtained by fraud or misrepresentation or concealment of facts or by some other means, the said certificate shall be declared as invalid/non-est and benefit taken by the applicant will be withdrawn and a criminal case shall be registered against the applicant misrepresenting the facts as well as against the guilty officers/officials, if any. In addition, Social Justice & Empowerment Department, Haryana is being, directed to finalize the modalities and procedure to constitute the Scrutiny Committee.

The files relating to Caste and Resident certificate shall be retained for 10 years and Register shall be retained permanently. The proforma of the application form, Register and SC/BC certificates prescribed by the Government shall be followed by all the Departments/Institutions in letter and spirit as it has come to the notice of the Govt. that some Departments/Institutions demand such certificates in proforma which are at variance with the proformae in which these certificates are being issued by the competent authorities (Tehsildar / NaibTehsildar/HODs). It is, therefore, decided that the Departments/Institutions shall accept these certificates

only in the proformae in which these are being issued by the competent authorities which have been prescribed by the Govt. itself (copy enclosed).

5. To make institutional arrangements, it has also been decided that in future the Resident and Caste certificates will be issued to all the students studying in class 8th every year as per the time schedule given below:-
 - (i) Filling of application form by the parents/students. 1st Nov. To 10th Nov. Every year. (ii) Verification by (a) Sarpanch/ Namberdar in case of rural areas and Municipal Councillors in case of Urban areas.
 - (b) Verification by Patwari in case of rural areas /EO/Secy.(MC) any other officer/official authorized by the local body for the purpose in case of urban areas. Upto 30th November every year.
 - (c) Head Teacher/Head Master Upto 15th Dec. (iii) Forwarding of application to CRO by Head Teacher/ Head Master 31st Dec. (iv) Verification & issue of certificate by CRO Upto 31st January every year.
6. All application forms of a particular School may be sent to the Tehsildar / NaibTehsildar concerned preferably at one go so that the certificates are issued and sent back to the Head masters of Government Schools/Private Schools for distribution to the concerned students. The Head Teacher/Head Master shall be responsible for getting the application forms filled and files prepared of all the students presently studying in Class-VIII to XII will be issued these certificates during the months of January, 2004 to March, 2004. The schedule will be finalized by the concerned Deputy Commissioner in this regard.
7. It has been further decided that in case of SC/BC students claiming benefit under various welfare schemes upto Class IX, the benefits will be given by the Head Master/Head Teacher after getting the verification done from Sarpanch/ Namberdar/MC and a caste certificate issued by the CRO (Tehsildar / NaibTehsildar) may not be demanded for this purpose by the School authorities.
8. The matter regarding issue of income certificate to the students for claiming various benefits in educational institutions has been considered and it has been decided that in future the income certificate for educational purpose will be issued by the CRO (Tehsildar / NaibTehsildar concerned) and income certificate for other purposes by the SDO (C) concerned taking into account income of the applicant from various sources including agriculture, trade, profession, salary etc. The verification will be got done through the subordinate revenue staff in case of applicants residing in rural areas and through the Executive Officers/Secretary of the concerned Municipal Committee/Council/Municipal Corporation in case of applicants residing in urban areas.
9. It has also been brought to the notice of the Government that when posts are advertised, fairly large number of candidates apply for such posts and Haryana Public Service Commission/Haryana Staff Selection Commission /Department demand attested copies of Resident/Caste certificates and other documents from the candidates. This creates not only financial problems for the unemployed youths but also increases the work load in the offices. Similar is the position in case of admission to educational/professional Engineering institutions. To give relief to the public, it has been decided that at the time of applying for job or for admission in educational institutions including technical/professional institutions etc. self attested photo copy of the certificate about the residence and caste status shall be sufficient and at the time of final interview/selection, original papers including castes and Resident certificate issued by the competent authorities may be obtained/examined/inspected by the concerned departments/institutions and attested copies thereof be kept in record. The fact may also be cross checked/verified at the time of verification of the antecedents of the applicants before he/she joins the Government service. Similar practice will be followed for degrees/mark sheets/other certificates of academic qualifications. Necessary action to amend/revise the application form in this regard shall be taken by Haryana Public Service Commission/ Haryana Staff Selection Commission/Head of the Departments/Universities etc. at their own level under intimation to the Government.

These instructions may be brought to the knowledge of all for strict compliance.

Yours faithfully,

Sd/-

**Special Secretary General Administration,
for Chief Secretary to Government Haryana**

Annexure V A**AFFIDAVIT OF THE PARENT /GUARDIAN TO BE ATTESTED BY EXECUTIVE MAGISTRATE/OATH COMMISSIONER/NOTARY PUBLIC.**

I.....father/mother/guardian of
Miss/Mr..... resident of.....do hereby solemnly state and affirm as
under:-

1. That I am a Citizen of India.
2. That neither the deponent nor the child/ward of the deponent have obtained the benefit of 'Residence in any other State.

Dated..... **DEPONENT**

VERIFICATION

Verified that the contents of my above affidavit are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Dated..... **DEPONENT**

Annexure V B**HARYANA RESIDENT CERTIFICATE**

RESIDENCE CERTIFICATE TO BE ISSUED BY THE DEPUTY COMMISSIONER, SUB DIVISIONAL OFFICER (CIVIL), G.A. TO D.C.D.R.O. EM AND TEHSILDAR.

Certified that Shri/Shrimati/Kumari _____ Son/ Daughter of
Shri _____ Father/Guardian of Miss/ Mr. _____ name of
child/ward with full address hold Immovable property at _____ (place and District) in
the State of Haryana for the past _____ years.

OR

Certify that Miss/Mr. _____ Son/ Daughter of
Shri _____ resident of _____

was born in Haryana as per birth certificate (Issued under the instructions of Haryana Govt. Letter No. 22/28/2003-3, GS-III dated 30.1.2004).

No. _____ Tehsildar/NaibTehsildar

Signature of the Authority (mentioned above) (with seal)

Date :

The validity of Resident Certificate shall be as long as the holder of this certificate maintains his residential address in Haryana State.

Annexure V C**RESIDENCE CERTIFICATE TO BE ISSUED BY HEAD OF DEPARTMENT**

Certified that Sh. _____ S/o Sh. _____ father of
Miss/Mr. _____ is an employee of the _____ (Name of office)
_____ of Haryana Government. He is working as _____, and is posted at
_____. He has more than three years service at his credit.

Place:**Head of the Department****Dated:****(with seal)****Annexure V D****RESIDENCE CERTIFICATE TO BE ISSUED BY THE PRINCIPAL/HEADMASTERS OF THE GOVERNMENT/RECOGNIZED SCHOOL/COLLEGE.**

It is certified that Miss/Mr.S/o/D/o Sh. has been a student
of this School/College for a period of Years, fromto He
left the school/college on

Dated**Signature of Principal/Headmaster of the
school/college (with seal)****Annexure V E****RESIDENCE CERTIFICATE TO BE ISSUED BY THE RESPECTIVE HEAD OF THE DEPARTMENT IN THE CASE OF THE EMPLOYEES OF GOVERNMENT OF INDIA**

Certified that Sh. S/o Sh. father of
Miss/Mr.is an employee of Government of India working as
..... He has been posted at Chandigarh/Haryana in connection with the affairs of Haryana
Government for the past three years.

Dated**Head of Department
(with seal)**

Annexure V F**CERTIFICATE OF SCHEDULED CASTE**

Certified that Mr./Miss..... Son/Daughter of Sh.....
Village/Ward No.....Teh.....District Haryana belongs to
.....Caste.Which has been declared Scheduled Caste in the Constitution (Scheduled Castes)
Order 1950.

Caste certificate shall be valid for life.

Dated.....

Tehsildar/NaibTehsildar-cum- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure V G**BACKWARD CLASS CERTIFICATE**

Certified that Mr/Miss Son/Daughter of Sh Resident of
Village/Ward No..... TehsilDistrict Haryana belongs
to Caste, which has been declared Backward Classes Block (A/B)
by Haryana Government. It is also certified that the applicant is not covered under creamy layer criteria as notified by
Haryana Govt. vide Circular No. 1170-SW(1) 95 dated 7-6-95 and No. 1883/SW (1)-95 dated 28.9.1995.

Caste certificate shall be valid for life from the date of issue.

Dated.....

Tehsildar/NaibTehsildar-cum- Executive

Place :

Magistrate/Head of the Department

Certificate from no other authority will be accepted.

Annexure VI

FEE STRUCTURE OF MBBS& BDS COURSE RUNNING UNDER PRIVATE UNIVERSITIES.**(I) FEE STRUCTURE OF MBBS & BDS COURSE OF SGT UNIVERSITY.****(a) Fee structure (for Indian Candidates)**

Sr. No.	Course	Course Fee Per Annum (In Rs.)	Caution Money (Onetime) (Refundable) (in Rs.)	Alumni Fee (Onetime) (Non-Refundable) (in Rs.)
1	MBBS	18,00,000/-	2,00,000/-	2,500/-
2	BDS	3,50,000/-	50,000/-	2,500/-

(b) Fee structure (for NRI Candidates)

Sr. No.	Course	Course Fee Per Annum (in US Dollars)	Caution Money (Onetime) (Refundable) (in US Dollars)	Alumni Fee (Onetime) (Non-Refundable) (in US Dollars)
1	MBBS	\$40,275	\$4,475	\$60
2	BDS	\$7,850	\$1,120	\$60

(II) FEE STRUCTURE OF MBBS COURSE IN AL FALAH SCHOOL OF MEDICAL SCIENCE & RESEARCH CENTRE RUNNING UNDER AL-FALAH UNIVERSITY FARIDABAD (MINORITY PRIVATE UNIVERSITY):-**(a) For Resident Indian Students to be admitted in the Session 2019-20.**

Academic Year	Fee in INR (In Lacs)	Development in INR (in Lacs)	Total Fees in INR (in Lacs) (Per Annum)
First Year 2019-20	12.75	1.50	14.25
Second Year 2020-21	12.75	1.50	14.25
Third Year 2021-22	12.75	1.50	14.25
Fourth Year 2022-23	12.75	1.50	14.25
Fifth Year 2023-24	7.50	1.00	8.50

Hostel Fees for the session 2019-20 including mess charges but excluding electricity charges: Rs. 150000/- per annum. Hostel Fees will be increased 8% per annum for subsequent year.

(b) For Non-Resident Indian Students to be admitted in the Session 2019-20.

Academic Year	Fee in USDollar	Development in USDollar	Total Fees in USDollar (Per Annum)
First Year 2019-20	\$26450	\$2150	\$28600
Second Year 2020-21	\$26450	\$2150	\$28600
Third Year 2021-22	\$26450	\$2150	\$28600
Fourth Year 2022-23	\$26450	\$2150	\$28600
Fifth Year 2023-24	\$15750	\$1450	\$17200

Hostel Fees including mess charges but excluding electricity charges for the session 2019-20: US Dollar 2150 per annum. Hostel Fees will be increased 8% per annum for subsequent year.

(III) FEE STRUCTURE OF BDS COURSE RUNNING UNDER PDM UNIVERSITY, BAHADURGARH, JHAJJAR:-

Sr. No.	Course Name	Admission Fee (one time)	Tuition Fees	Other Academic Charges	Security Fee (Onetime adjustable with last year fee)
1	BDS	4200/-	2,94,000/-	25000/-	1,00,000/-

HOSTEL FEE (Per Annum)

Room Types		Fee	Security Deposit (*)
Single Room	AC	Rs.1,34,000	Rs.5000
	Cooler	Rs.99,000	Rs.5000
	Non AC	Rs.89,000	Rs.5000
Shared Room (2-3 Seater)	AC	Rs.1,14,000	Rs.5000
	Cooler	Rs.84,000	Rs.5000
	Non AC	Rs.74,000	Rs.5000
* One time security amount (adjustable)			
Hostel Fees includes Room Rent, Mess, Laundry Service, Electricity, Wi-Fi & Gymnasium Charges.			

ANNEXURE VII**List of documents to be submitted by the candidate at the time of document verification:**

All documents must be produced in original alongwith two sets of self attested photocopies.

1. Matriculation/High School Certificate (10th)
2. 10+2/Intermediate/Senior Secondary School Examination Certificate & Detailed Marks Sheet.
3. Character Certificate issued by the school/institute last attended.
4. Resident Certificate issued by competent authority of the State Government (if applicable)
5. Certificate of bonafide resident issued by competent authority of the State Government (if applicable)
6. Caste Certificate issued by competent authority of the State Government (if applicable)
7. Certificate with respect to Benchmark Disabilities
8. Certificate of Dependent of Freedom Fighters issued by competent authority of the State Government (if applicable).
9. Certificate of ESM issued by competent authority of the State Government (if applicable).
10. Income Certificate (for SC/BC Category students) issued by competent authority of the State Government.
11. Income Certificate as per Annexure X for BC Category candidates issued by competent Revenue authority of the State Government
12. Income and Asset certificate for EWS category candidates.
13. Affidavit to show Minority status
14. Print out of Online Application form.
15. Provisional Allotment letter.
16. Proof of identification Aadhaar card / PAN Card / Driving license /Passport / Voter ID/Ration Card/any other (any two).
17. Four passport size photographs against white background (preferably the photograph used in NEET form).

NRI candidates in addition should bring the following documents:-

1. Equivalency Certificate issued by Association of Indian Universities, New Delhi, if applicable.
2. Conversion Certificate of grading to percentage of marks, if applicable.
3. Proof of NRI status in form of passport, OCI/PIO/letter from Ministry of External Affairs/Embassy and Bank Account Details etc.

Note:

- Any candidate failing to deposit original documents at the time of document verification/counselling will not be considered and his/her claim to admission will be forfeited.

Annexure-VIII**HARYANA GOVERNMENT****WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT****Notification**

No. 1282-SW(1).—The Government Notification No.808-SW(1) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General replying upon the judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income is prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications or instructions which provided for a different mode of computing annual income stands over-ridden.

Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category.

Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department .

Endst NO.1282-SW-(1)

Dated 28.08.2018

Copy of the above is forwarded to the following for information and necessary action:-

1. The Chief Secretary to Government Haryana
2. All the Additional Chief Secretaries/Principal Secretaries to Government Haryana.
3. All Head of Departments in the State of Haryana.
4. All the CAs/MDs of all Boards/Corporations/public undertakings in the State of Haryana.
5. The Commissioners Ambala, Gurgaon, Hisar and Rohtak Division.
6. All the Deputy Commissioners in the State of Haryana
7. The Registrar, Punjab and Haryana High Court, Chandigarh.
8. All SDOs (C) in the State of Haryana
9. The Registrars of all the Universities in the State of Haryana.

Superintendent
for Principal Secretary to Government Haryana
Welfare of Scheduled Castes and Backward
Classes Department

Annexure-IX**HARYANA GOVERNMENT****WELFARE OF SCHEDULED CASTES AND BACKWARD CLASSES DEPARTMENT****Notification**

The 18th November, 2016

No. 1389-SW(1)2016.— In exercise of the powers conferred by sub-section(1) of Section 8 of the Haryana Backward Classes (Reservation in Services and Admission in Educational Institutions), Act, 2016 (15 of 2016), the Governor of Haryana hereby appoints the following officers to be the competent authority for the purposes of carrying out the provisions of the said Act, namely:-

- (i) Sub Division Officer (Civil), City Magistrate and Tehsildar;
- (ii) Head of Department or Head of Office, in the case of a Government employee or his dependent;
- (iii) Head of the Government educational institutions (School, Industrial Training Institute, Polytechnic or College) in the case of students

Chandigarh
The 18th November, 2016.

ANIL KUMAR,
Principal Secretary to Government Haryana,
Welfare of Scheduled Castes and Backward Classes Department.

Endst NO. 1389-SW-(1) 2016

Dated 22.11.2016

A copy is forwarded to Controller, Printing and Stationary Department for publishing the said notification in the Haryana Government ordinary Gazette. He is requested to send 250 spare copies of the notification to the Government.

Special Secretary
for Principal Secretary to Government Haryana
Welfare of Scheduled Castes and Backward
Classes Department

Endst NO. 1389-SW-(1) 2016

Dated 22.11.2016

A copy is forwarded to the following for information and necessary action:-

- 10. The Chief Secretary to Government Haryana
- 11. All the Additional Chief Secretaries/Principal Secretaries to Government Haryana.
- 12. All Head of Departments in the State of Haryana.
- 13. All the CAs/MDs of all Boards/Corporations/public undertakings in the State of Haryana.
- 14. The Commissioners Ambala, Gurgaon, Hisar and Rohtak Division.
- 15. All the Deputy Commissioners in the State of Haryana
- 16. The Registrar, Punjab and Haryana High Court, Chandigarh.
- 17. All SDOs (C) in the State of Haryana
- 18. The Registrars of all the Universities in the State of Haryana.

Special Secretary
for Principal Secretary to Government Haryana
Welfare of Scheduled Castes and Backward
Classes Department

Annexure X

Government of Haryana
(Department of Medical Education and Research Haryana)
Income Certificate
for admission to MBBS/BDS courses

Recent Passport
Size attested
Photograph of
the applicant

Certificate No..... Date

VALID FOR THE YEAR

This is to certify that Shri/Smt/Kumari son/daughter/wife of
..... is permanent resident of village/street.....
Post Office....., District....., Pin Code

whose photograph is affixed. The income of his family is as under:-

- I. Family income from salary
- II. Family Income from sources other than salary.....
- a. (Agriculture, Business, Profession etc.)

Total Income from all sources.....

Tehsildar, Tehsil_____

Note : This certificate has to be produced by all candidates applying for admissions under BCA/BCB category in addition to the mandatory certificates required to be eligible for admission under BCA/BCB category.

Annexure XI**(FOR DEPENDENTS OF FREEDOM FIGHTERS)****UNDERTAKING**

I _____ S/D of _____ R/o _____ Teh. _____

Distt. hereby undertake as under:

That Sh./Smt. _____ S/D of Sh. _____ R/o _____
Teh. _____ Distt. _____ is /was Freedom Fighter and is/was my grandfather/
grandmother (Paternal/Maternal).

Date:

Place:

Sign of applicant

It is verified that all the above contents are true to the best of my knowledge.

Sign of Father/Mother of applicant
(Who is/was dependent of Freedom Fighter)

Sign of applicant

Annexure-XII

Government of Haryana
General Administration Department
General Services-III Branch
No. 22/10/2013-IGSIII

Dated Chandigarh, the 10th August, 2017

To

1. All the Additional Chief Secretaries/Administrative Secretaries to Government Haryana.
2. All Heads of Departments in the State of Haryana.
3. The Commissioners, Ambala/Hisar/Rohtak/Gurugram Division.
4. All the CAs/MDs of all Boards/Corporation/Public Sector Undertakings in Haryana
5. The Registrar General of Punjab & Haryana High Court, Chandigarh
6. All the Deputy Commissioners in the State of Haryana.
7. The Registrars of all the Universities in the State of Haryana.

Subject: Grant of reservation in admission in Government/Government Aided educational technical/professional Institutions etc.

Sir/madam

I am directed to invite your kind attention to the Government instructions issued vide letter of even number dated 15.07.2014 on the subject noted above.

It is intimated that Government of India, Ministry of Defence Department of Ex-Servicemen Welfare D(Res-II) has intimated that vide letter number 6(1)/2017-D (Res-II) dated 19.05.2017, the following priorities for reservations of preferences to the wards of Armed Forces personnel should be applied by States/UTs/Central/State Universities/Autonomous Institutions for admission in medical/professional/non-professional courses:-

- Priority-I: Widows/Wards of Defence personnel killed in action.
- Priority-II: Wards of disabled in action and boarded out from service.
- Priority-III: Widows/Wards of Defence Personnel who died while in with death attributable to military service.
- Priority-IV: Wards of disabled in service and boarded out with disability attributable to military service.
- Priority V: Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards:
- (i) ParamVir Chakra
 - (ii) Ashok Chakra
 - (iii) SarvottamYaudhSeva Medal
 - (iv) MahaVir Chakra
 - (v) Kirti Chakra
 - (vi) UttamYudhSeva Medal
 - (vii) Vir Chakra
 - (viii) Shaurya Chakra
 - (ix) YudhSeva Medal
 - (x) Sena, NauSena, VayuSena Medal

(xi) Mention-in Despatches

Priority-VI: Wards of Ex-servicemen

Priority-VII: Wards of Serving Personnel.

2. The State Government has decided to adopt the above provision made by Govt. of India in their letter dated 19.05.2017 with the following amendements.

2.1 In Priority V, the words “and serving personnel” are removed.

2.2 The priority VII is altogether deleted.

Therefore, Para 5 of General Administration Department instructions even number dated 15.07.2014 is amended to this extent.

The above instructions may please be brought to the notice of all concerned for strict compliance.

Yours faithfully

Sd/-
Superintendent, GS-III Branch
for Chief Secretary to Government Haryana .

INTERNAL DISTRIBUTION

Incharge NIC for hosting the above instructions on the State Government website.